

JUDGE VICTORIA A. VALENTINE



BUSINESS/CRIMINAL COURT PROTOCOL



CHECK ONLINE HEARING SCHEDULE TO CONFIRM DATE /TIME

Hearing Schedule [\[HERE\]](#):

<https://docs.google.com/spreadsheets/d/1E9FzqhcZMJGsJXQjJ1cDZk1vgIKJ2TkYkZWdNgK3uTc>

ZOOM INSTRUCTIONS

Tablets and Phones: Install Zoom App from App Store or Play Store. At time of hearing launch Zoom App and join using Meeting ID 248 858 5282	Desktop PCs and Laptops: Go to the Zoom Web Site (zoom.us). Click on "Join a Call." Join using Meeting ID 248 858 5282
Audio-only via Telephone: Call (646) 876 9923 Connect using Meeting ID 248 858 5282	Or click this link .

JUDGE VALENTINE'S TEAM

Chamber Phone: 248 858 5282

Mikayla Parry <i>Judicial Clerk</i>	Layla Micheals <i>Judicial Clerk</i>	Anne Nemer <i>Secretary</i>	Shelli Feinberg, Esq. <i>Judicial Attorney</i>
valentinechambers@oakgov.com		nemera@oakgov.com	feinbergs@oakgov.com

Please use valentinechambers@oakgov.com to correspond with Chambers or Clerks.

RESOURCES

PROTECTIVE ORDER [here](#)

EXHIBIT TRACKER [here](#)

SAMPLE TRIAL ORDER [here](#)

SAMPLE SETTLEMENT NOTICE [here](#)

ARRAIGNMENT BY MAIL [here](#)

PLEA FORM [here](#)

ADVICE OF RIGHTS [here](#)

PSI REFERRAL [here](#)

JURY INSTRUCTION LINKS:

<https://courts.michigan.gov/courts/michigansupremecourt/mcji/pages/home.aspx>

<https://courts.michigan.gov/courts/michigansupremecourt/criminal-jury-instructions/pages/default.aspx>

Motions: Motion Call is Every Wednesday

Motions: All motions MUST be praeciped, e-filed and served with a Notice of Hearing pursuant to Court Rules.

***** All ZOOM Hearings Must Include: *****

“You are scheduled to join a virtual court room proceeding before the Honorable Victoria A. Valentine in Oakland County 6th Circuit Court. Please visit the Zoom Hearing Schedule the Monday before the hearing at: <https://docs.google.com/spreadsheets/d/1E9FzqhczMJGsJXQjJ1cDZk1yglKJ2TkYkZWdNgK3uTc> for the specific hearing time. The link to this schedule can also be found on the Judge Valentine’s Court Protocol.

Zoom Instructions:

To join the Virtual Hearing by computer with video, go to the Zoom Web Site (zoom.us) and click on “Join a Call.” When prompted, join using Meeting ID 248 858 5282. To join the Virtual Hearing by telephone without video, call 1-646-876-9923 and connect using Meeting ID 248 858 5282.

Summary Dispositions Motions:

Required for all Summary Dispositions

Include this statement above signature:

I certify that I reviewed the most recent Scheduling Order and this motion for summary disposition is timely and conforms to the applicable court rules.

THE COURT WILL STRICTLY ENFORCE MCR 2.119(A)(2) and 2.116(G).

Chambers will not issue a scheduling order for briefs or hearing dates. Hearing date for **ORAL ARGUMENT** must be e-praeciped and noticed for hearing pursuant to court rule at least 21 days after filing.

If a response brief is not timely filed, the Court will assume the opposing party consents to the relief requested and may enter an order dispensing with oral argument. MCR 2.119(E).

A PHYSICAL copy of all summary disposition filings with tabbed exhibits must be submitted to chambers 5A. Please contact valentinechambers@oakgov.com with questions. Motions will not be submitted to the Clerk’s office for filing without a copy emailed to chambers.

Motions for Rehearing or Reconsideration: MCR 2.119(F) governs Motions for Rehearing or Reconsideration. Please e-file with the Court and submit a copy to chambers via valentinechambers@oakgov.com.

Orders After Motion Hearing: The moving party is expected to immediately e-file an Order in accordance with the Judge's ruling via the e-filing system.

Adjournments: Parties may stipulate to a first adjournment of the initial scheduling order for a maximum of (60) days. **Old dates and new dates MUST be included.** Pretrial dates should be set for a Friday and Trial dates should be set for a Monday. Please make sure there is a minimum of (45) days between pretrial date and trial date. Orders that do not conform to this protocol may be rejected.

Any adjournment that does not affect the trial date can be by stipulated order.

All cases are OPTED OUT of case evaluation. To OPT IN, provide a stipulated order to the Case Management Office.

Emergency Motions

Emergency Motions must be filed with the Clerks' Office and a copy **MUST** be sent to Chambers at valentinechambers@oakgov.com.

Court Conference

Parties may contact valentinechambers@oakgov.com at any time to schedule a status conference. Please view the Hearing Schedule and email dates and times that ALL parties are available.

CRIMINAL DOCKET

CRIMINAL CALL IS IN PERSON

TUESDAY MORNINGS-COURTROOM 5A

BONDERS @ 8:30 AM

IN-CUSTODY@ 9:00 AM

ASSISTANT PROSECUTORS Oakland County Prosecutor's Office 1200 N. Telegraph Rd. Pontiac, MI 48341	General Docket Andrew Starr Assistant Prosecuting Attorney starr@oakgov.com 248 858 5238
Prosecutor Chris R. George Assistant Prosecuting Attorney georgec@oakgov.com 248 462 2539	PROBATION AGENT Agent Miller Michigan Department of Corrections 1200 N. Telegraph Rd., Pontiac MI 48341 MillerL19@michigan.gov 517 915 8733

PSI Referrals: Email directly to Agent Miller at MillerL19@michigan.gov

Arraignments by Mail (ABM): This Court allows ABM. Please include the Pretrial date, which is not to exceed three weeks after the arraignment date. Defendants on bond are set for a Tuesday at 8:30AM and Defendants in custody are set for a Tuesday at 9AM.

Criminal Adjournments:

Adjournments may be submitted by stipulated Order via e-filing or email to nemera@oakgov.com with opposing counsel copied. **Faxed Orders will not be considered.**

Sentencing Memoranda:

All sentencing memorandums and letters should be emailed to nemera@oakgov.com at least three (3) days prior to sentencing.

PLEASE CHECK THE HEARING SCHEDULE THE FRIDAY BEFORE
TO SEE YOUR SCHEDULED TIME:

Hearing Schedule [\[HERE\]](#):

<https://docs.google.com/spreadsheets//1E9FzqhczMIGsIXOjI1cDZk1yglKl2TkYkZWdNgK3uTc>
